

2016 Montreal Regional Science & Technology Fair – 34th Edition

TEACHER’S (SCHOOL) CHECKLIST & INFORMATION

<p style="text-align: center;">Date & Location</p> <p style="text-align: center;">March 13-14-15, 2016</p> <p style="text-align: center;">Concordia University</p> <p style="text-align: center;">1515 St. Catherine W. Montreal (Québec) H3G 2W1</p>	<p>General sites exposciences.qc.ca sciencetech.ca</p> <p>Student registration site (see section “Exhibitor’s Information”) http://sciencetech.ca/events/montreal-regional-science-technology-fair/</p> <p>Judge registration site (see section “Judges”) http://sciencetech.ca/events/montreal-regional-science-technology-fair/</p>
	<p style="text-align: center;">Mailing Address</p> <p style="text-align: center;">Concordia University Attention: Guy Gosselin Room EV 2.189 1515 St. Catherine W. Montreal (Québec) H3G 2W1</p>

Deadline:

Student Online Registration	February 26, 2016 (online)
School registration, payment, student forms, & 6 copies of project report	February 29, 2016 (received) NOTE: Concordia is closed on February 26, 2016.

Contact Info

MRSTF 2016 Coordinator and Educational Alliance for Science and technology(EAST):	Loredana Carbone loredana@sciencetech.ca
MRSTF 2016 Chief Judge:	Heather McPherson judge@sciencetech.ca
MRSTF 2016 Local Judge:	Miriam Posner Miriam.Posner@concordia.ca

IMPORTANT NOTES: UPDATED

- Schools that host local fairs are allowed a maximum of ~~nine (9)~~ fifteen (15) projects.
- Schools that do not host local fairs are allowed a maximum of ~~four (4)~~ ten (10) projects.
- Registration may be capped when the number of registrations meets our space capacity. If this total is reached prior to the registration deadline, registration will close without warning.

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Checklist:

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|----|---|
| 1. | School Registration (2 pages – at the end of this document with teacher/principal signatures) |
| 2. | Your school's payment for all <i>projects registered</i> and t-shirts, as per your order (Payable to "EAST-AEST" or "Educational Alliance for Science & Technology"). |
| 3. | <p>Please verify each submitted project includes:</p> <ul style="list-style-type: none">• For each exhibitor (even a duo project), the signature page from the online registration system;• For each project (solo or duo), one copy of Form A, B and/or C (including any supporting documents to Form A, B or C; ex: last year's project report with Form C);• For each project (solo or duo), six (6) copies of the complete 2016 project report (title page, report, appendices, etc.); and• For each project (solo or duo), one signed MRSTF Exhibit Form (found in the student checklist, last page). <p>The online registration link is https://sgi.reseau-cdls-clc.ca/#/login. Online registration closes at midnight on February 26, 2016.</p> <p>The above printed package must be mailed to Guy Gosselin c/o Concordia University (see mailing address above).</p> <p><i>Please remind your students to save their documents as PDFs before attaching it/them in the online system and to keep a copy of all their project documents.</i></p> |
| 4. | Your judges recruited for the regional level (online registration opens early December - see section "Judges" http://sciencetech.ca/events/montreal-regional-science-technology-fair/) |

Regional Judges **UPDATED**

- Schools entering 10 to 15 projects must provide at least 6 to 10 judges;
- Schools entering 7 to 9 projects must provide at least 6 judges;
- Schools entering 3 to 6 projects must provide at least 4 judges;
- Schools entering up to 2 project(s) must provide at least 1 judge.

Online registration for judges can be accessed at this site <http://sciencetech.ca/events/montreal-regional-science-technology-fair/>

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Important:

- Students will be asked to wear their mandatory MRSTF t-shirts so that we can clearly identify them while onsite.
- School visits to science fair are encouraged and free. Please communicate with the MRSTF 2016 Coordinator.
- The teacher-in-charge should receive the student's forms that require signature. Please discourage your student(s) from submitting their forms directly.
- Students will require the teacher's email address (and, if a two-person team, their partner's) when registering their project.
- Photocopies of 5-page report must be submitted this year; students should make sure the paper copy matches what they submit on-line as only the digital version is passed on to the provincial competition. The template for their report and the mandatory cover sheet may be found online.
- Note: winners who proceed to the next level fair will not be able to modify their project report – the one submitted online at the regional will automatically be transferred to the provincial committee. Please respect the project report rules.

School Visits and Chaperones

Contact the MRSTF 2016 Coordinator to arrange for a school visit to the fair.

A chaperone may be any person designated by the institution to be a legal agent of that institution. S/he is responsible for all persons from that institution.

Next-level Fair Chaperones

Chaperones look after our students. Moreover, they look after our Regional winners' best interest at the next level science fair (provincial and international).

- For the provincial science fair, we invite the schools of the selected winner to send a member (teacher, parent or another responsible adult) to act as a chaperone for our 12-projects delegation.
- The school of each selected exhibit is asked to contribute \$50 as part of an honorarium.

Project Types

Effective 2005, the Montreal Regional Science & Technology Fair accepts only certain project types from a particular grade level. See table below.

Level	Experimentation	Design	Study
Senior 2	Yes	Yes	Yes
Senior 1	Yes	Yes	No
Intermediate	Yes	Yes	No
Junior	Yes	Yes	No

Regional project admission is only experimentation and design-type projects. Although individual schools may have local projects that are study based, schools are not allowed to forward them to the regional science fair. After review by a judging committee, a project may be refused entry or be ineligible for all prizes and/or without refund. The Chief Judge will notify the school representative of the final decision.

However, the exception will be for Senior 2 where Study is allowed if it is "Applied Research". The project is designed to solve practical problems rather than just to acquire knowledge. It is the understanding of a phenomenon and, more importantly, improving on the situation. This is different from "Basic Research" where it is an expansion of human knowledge but it does not improve on the situation.

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Student Code of Conduct

Congratulations on your selection as a participant of the Montreal Regional Science & Technology Fair. Please take note of the guidelines that apply when you are involved with a MRSTF-sponsored event. We hope your days are filled with pleasant memories and new friendships!

1. **Ethics Statement** – Scientific fraud and misconduct is not condoned at any level of research or competition. Plagiarism, use or presentation of other researcher's work as one's own and fabrication or fabrication of data will not be tolerated. Fraudulent projects will fail to qualify for competition at the regional fair or other higher-level fairs.
2. The use of tobacco products, alcoholic beverages and/or other drugs is prohibited.
3. **Official Hydro-Québec Montreal Regional Science & Technology t-shirt is to be worn at all times.**
4. Be respectful and considerate of others at all times. Remember, you have been selected to represent your school. Make all those at your school proud of your behaviour. Be friendly and courteous at all times. Make a special effort to make **new** friends. Be especially polite when listening to keynote speakers, as it is often very difficult to hear when the entire Hydro-Québec MRSTF convention assembles. The same applies to the awards ceremonies.
5. Attendance is mandatory throughout all the designated hours.

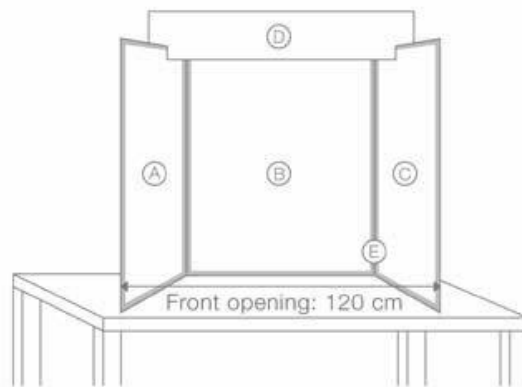
Consequences: If any rule violations occur, the violator may be sent home immediately, at the parent's expense.

Abridged version from ISEF

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Specific Rules for the 2016 Hydro-Québec Montreal Regional Science & Technology Fair

- 7.1 The only display booths authorized will be in black InteFoam (structure or framework) **which will be provided by the MRSTF**.
- 7.2 Booths will be set up on the tables with the project displayed on the front.
- 7.3 The project title must be displayed **inside** the display areas mentioned in Item 7.1
- 7.4 Projects (all elements combined) must not exceed the dimensions specified in Item 7.1. Please note dimensions are similar to the provincial science fair.
- 7.5 All signs affixed to the booths must be **plastic-coated** (sticky tape will be provided by MRSTF). We suggest that you first stick your signs onto a large piece of cardboard before laminating them. For decorative purposes, posters may be affixed to the booth. They must be applied directly to the booth in order to avoid a chimney effect (air pockets must be minimized)
- 7.6 No decorative items should be affixed permanently or in a manner that will modify the booths.
- 7.7 Elements not affixed to the booth may be placed on the table.
- 7.8 Titles and other signs must be within the above stated dimensions.
- 7.9 Corrugated cardboard, foam core, Styrofoam, foam rubber and coroplast are prohibited for decorating and for use in scale models.
- 7.10 No roof, dome, fabric or other method of covering the top or sides of the booth will be accepted.
- 7.11 The project display may include pictures of participants if prior permission has been obtained. Projects dealing with forensic science topics must preserve the anonymity of any human victims, and projects displays must avoid sensational or gratuitous, macabre images.



- A - Display area 68 (L) x 112 (H) cm
B - Display area 92 (L) x 112 (H) cm
C - Display area 68 (L) x 112 (H) cm
D - Area reserved for MRSTF
E - Shaded areas must be left empty.

NOTE: if the project is selected to the provincial science fair, the participants will be required to adjust their project to conform to the provincial science fair specific rules.

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Online Registration **UPDATED**

- Online exhibitor registration is now open <https://sgi.reseau-cdls-clc.ca/#/login>

* Students **should not** send their package directly to the MRSTF 2016 Coordinator or Chief/Local Judge. Please have the students give their documents to the teacher-in-charge who should prepare one school package and mail it to **Guy Gosselin c/o Concordia University (see mailing address above)**.

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School Registration

<p>INSTRUCTIONS:</p> <p>Please remember to visit http://sciencetech.ca/events/montreal-regional-science-technology-fair/ (see section "Teacher's Information") and complete the online form (i.e. chaperones name and local fair statistics).</p> <p>Please return this school registration form, your students' exhibit registration packages and the appropriate fees per project.</p>	<p>MAIL TO:</p> <p>Mailing Address Concordia University Attention: Guy Gosselin Room EV 2.189 1515 St. Catherine W. Montreal (Québec) H3G 2W1</p>
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**Payable to "EAST-AEST" or "Educational Alliance for Science & Technology"
no later than February 26, 2016 at 4:00 pm**

Name of School: _____

School Telephone Number: _____ FAX _____

Name of Contact Person: _____

E-Mail Address: _____

Home Telephone Number: _____

Solo-student Projects Entered: _____ x \$90 = _____

Two-student Projects Entered: _____ x \$100 = _____

Extra T-shirts Needed: _____ x \$10 = _____

NOTE: For projects coming from schools that are not from one of the **EMSB, LBPSB, SWLSB, or QAIS** schools, there is an additional **mandatory E.A.S.T. membership fee of \$200** per project payable upon project submission and registration.

Notice

1. T-Shirts are mandatory and automatically included in the pricing. Students will pick up their sizes on site.
2. A late penalty of \$20 dollars (CDN) will be levied to each INCOMPLETE project (solo: \$90 + \$20 or duo: \$100 + \$20) submitted by a school past the due date. In special circumstances, the MRSTF may waive the penalty policy if advance arrangements – and in writing – are made with the host committee.
3. The school of a selected next-level fair winner – in conjunction with the guardians – will contribute to registration fees (SES \$300 CDN per student, \$100 CDN per chaperone, CWSF \$600 CDN per student and ISEF \$800 CDN per student).
4. The school of a selected next-level fair (provincial, national and international) winner will assist in providing a chaperone for the delegation and a \$50 honorarium per project of their school will be provided.
5. Schools hosting a local science fair are allowed a maximum of 9 projects; schools without local science fairs are allowed a maximum of 4 projects. In both cases, the minimum number of regional judges must be recruited by the school (see page 2).
6. The students' project type reflects the stated grade levels. We acknowledge that the judging committee may refuse (and without refund) a project due to the MRSTF policy on project type from a particular grade level.

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Please check one of the following:

- o We, the undersigned, attest to the fact that our school **will hold** a local Science Fair on (date) _____ and we are selecting our school projects according to the evaluation criteria used in the MRSTF.
- o We, the undersigned, attest to the fact that our school **will not** be holding a local Science Fair in this academic year but the individual projects are evaluated according to the criteria used in the MRSTF.

Signature of Principal:		Date:
Signature of Contact Person:		Date: